



The Norwegian School in London

Founded 1982

Optimum duo mundi

POLICIES/REGELVERK

Art and Craft/Technology and Design Policy *Kunst og Håndverk*

Prepared by: Head Teacher
Approved by: The Governors
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Health and Safety guidance is provided to assist teachers in the provision of safe working conditions for all users of Art, Design and Technology within the school. When selecting and developing learning activities, consideration must be given to health and safety.

The Art staff and pupils should know the hazards of materials used in the classroom and should follow all manufactory's instruction for use. These instructions should include personal protective equipment required, guidelines for storage and procedures for safe use.

Knives and other sharp instruments should be maintained, handled and stored safely. Allow adequate distance between individuals to prevent accidents while in class use.

A risk assessment should be carried out for the Art Room and storage at the beginning of each year by the management.

Any member of staff using the Art Room is responsible for leaving the area clean and tidy with any equipment neatly stored away as it was found.